



Global Contract Solutions

2024

Annexion Partners strives to deliver the highest level of **career advice** to our candidates and offer **strategic human capital consultation** to our clients, whilst always operating with **integrity** and **professionalism**.

We pride ourselves on our **in-depth market knowledge**, giving our clients and candidates a competitive edge within the wider **Built Environment sector**.

We understand the complexities and risks involved in **Built Environment** project investments globally, particularly in developing countries.

Contractor & Compliance Services

At Annexion, our Global Contractor Management Team ensure exceptional service to all personnel working for us. We are available 24 hours a day and located wherever it is required.

Annexion supports all our contractors and their families prior to mobilisation, throughout the duration of the contract and upon contract completion, through proactive communicating we ensure all contractors are able to join our clients and work throughout the project stress free.

Our Specialist Solutions

Pre-Mobilisation

1. Health screening
2. Medical insurance
3. Mobilisation flights
4. Temporary accommodation booking
5. Visa and Immigration (LOI, Sponsorship, Embassy liaison)
6. Host country compliant employment agreements
7. Freight charges and logistics for shipping

Preparation Work



Project Location Support

1. Meet & Greet and airport services
2. PPE (Personal Protective Equipment)
3. Secure ground transportation
4. Long-term accommodation
5. Local work permits
6. Local driving licenses
7. Registration for tax and social contributions
8. Host country payroll
9. Dependents support - schooling, registrations, etc
10. Medical and health coordination
11. On-going contact and care services
12. 24-hour helpline and in-person support
13. Administration and Payment of Local Personal Income Taxation
14. Administration and Payment of Local Social Taxes
15. International Medical Insurance with Medical Evacuation and Repatriation

On-Site Support



Working with Annexion

1. Briefing

- We listen to your requirements
- Consultative approach
- Advisory on market conditions
- Regionally specific consultants
- Impartial guidelines on salary benchmarking and recruitment market data

2. Sourcing

- Referrals from extensive network & current/former consultants
- Proactive strategic headhunt approach to keep our network updated
- Deep understanding of market and project landscape
- Investment in targeting advertising

3. Screening

- Structured candidate qualification process
- Cross referencing of candidates
- Save time and resources through effective recruitment partnership

4. Process Control

- Arrange interview process whether face-to-face/telephone/video call
- Prepare contracts/PO in parallel so we can mobilise quickly
- Throughout the process, we will work to Service Level Agreements which are put in place at the job qualification stage

5. On-boarding

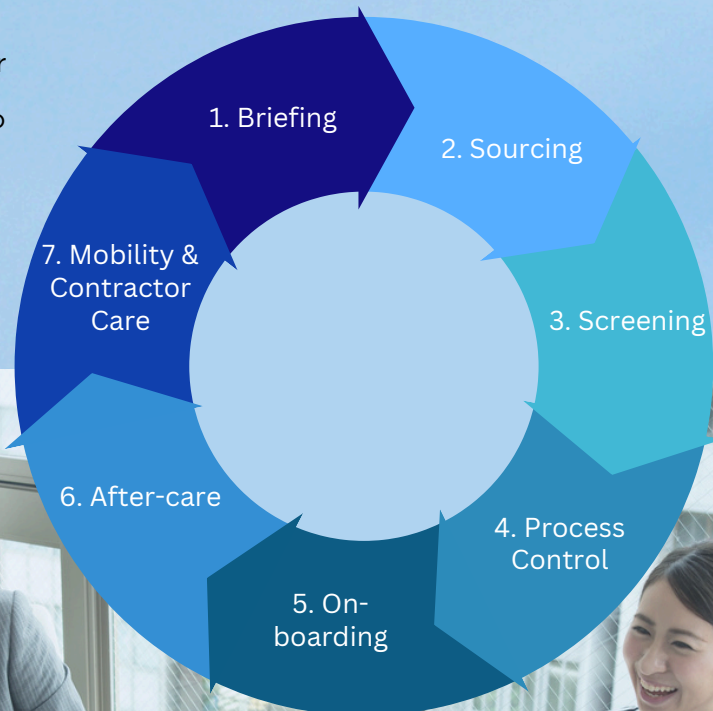
- Taking care of all logistics and work permits if necessary
- Manage contractor through to mobilisation with all queries and concerns

6. After-Care

- Staying close to contractors and line management for efficient contractor transition
- Our partnership is based on trust and mutual respect for a long-term partnership

7. Mobility & Contractor Care

- Our dedicated Contractor Care Team manages all interactions with contractors
- In the event of any issues with contractors, our Account Manager will be notified immediately and carefully manage the situation



Our Global Presence



Global Support

We have a global coverage in order to track investment into projects around the world and support contractors across:

- Asia Pacific: Singapore, Taiwan, Japan, Vietnam, China,
- South Korea, Australia
- Europe & United Kingdom
- Americas: The United States

Annexion's Consultants are regionally specialised and are proficient in multiple languages such as:

- Mandarin
- Vietnamese
- Japanese
- Korean

Global Candidate Pool & Client Base

Over a number of years, Annexion has built an extensive global database of over 10,000 candidates and industry contacts across each of our target markets.

We have quick access to both active and passive candidate pools wherever your requirements may be.

Areas We Cover

Property & Real Estate

- Investment and Asset Management
- Fundraising and Business Development
- Project and Commercial Management
- Leasing, Facilities and Marketing Management
- Design Management, Project Management, Engineering Management and Facilities Management for Data Centres
- Environmental Management and Sustainability
- Corporate Functions including HR, Finance, Legal

Construction & Building Technology

- Project and Construction Management (Infrastructure and Buildings)
- Commercial Management (Quantity Surveying, Commercial and Contracts Management)
- Mechanical and Electrical Professionals (Consultancies and Main Contractors)
- Civil and Structural Professionals (Consultancies and Main Contractors)
- Building Materials Specialists (Facade Designers, Drafters, Project Managers and Engineers)
- Business Development Manager
- IOT HVAC and Electrical Engineers
- IOT Mechanical installation managers

Interior Design & Architecture

- Workplace Interior Designers and Design Director
- Workplace Strategy Professionals
- Workplace Business Development Directors
- Workplace Project Directors
- Workplace Contract Directors
- Workplace Quantity Surveyors
- Hospitality and F&B Interior Designers and Design Directors
- FF&E Designers
- BIM Management
- CAD Drafters

Digital Infrastructure

- Investment and Asset Management
- Project and Construction Management
- Commercial Management (Quantity Surveying, Commercial and Contracts Management)
- Mechanical and Electrical Design Engineers
- Civil and Structural Design Professionals
- Customer Sales and Success
- Operations Management
- Governance and Compliance



Annexion

POWERING POSSIBILITIES

**Message Us**

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**More Information**

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